

CRAFTON LIBRARY BOARD OF TRUSTEES

JUNE 12, 2018 MEETING MINUTES

Roll was taken at 7:18 and present and accounted for were Courtney Bonnet, Megan Grabowski, Krystle Parme, Jerry Eonta, Vernee Smith, and Adrienne Zink

1. The minutes of the May 15, 2018 meeting were read and approved.
2. Report of Officers:

President Courtney Bonnet reported she met with representation of the Coraopolis PL on May 14 and created an employment offer document to hire a new director and split the cost and time allocation equally. CPL new legal council Jennifer Fox Rabold suggested to make sure language is added to the contract to equally time on a weekly basis to each library. The total annual cost of \$37,000 is in the budget for this decision.

Motion to approve made by Vernee Smith, second by Megan Grabowski, unanimously approved.

Treasurer Krystle Parme reported she has contacted ACLA and requested balance sheets budget information from ACLA. It was agreed by the Trustees that Krystle Parme and Courtney Bonnet will both be listed/signers on the PNC investment account.

Motion to approve by Megan and second by Vernee. Unanimously approved.

Acting Executive Director Richard Brzustowicz reported the summer reading program opened with a bang and a record 82 signed up. The Book Sale began and will be an ongoing event. Also discussed was the need for a new collection development policy. CPL has more large print books than standard print. Also discussed was no longer having an annual bake sale.

3. Report of special committees-nothing to report
4. Special orders-the board voted unanimously to appoint Ashley McCullough as a trustee. Motion by Jerry with a second by Krystle.
5. Unfinished business and general orders: Megan provided an update on the request to the borough to repair 7 structural issues. Thus far 3 have been completed.
6. New business-in attendance was Jennifer Fox Rabold Esq. who moving forward will be providing pro bono legal council to CPL. She has been providing legal advice to libraries and county library agencies for 30 years. Jennifer has accepted the task for review our new bylaws document and provide a new bylaws document by our next meeting.
7. New Business-Vernee provided information on an opportunity for CPL to get access to "Inquire Within" a year long on site program that in an impactful out-of-school time program designed to encourage family engagement and a love of learning through hands-on training centered activities. It is a great opportunity and fully funded by FedEx with an estimated value of \$8,000. Ashley made the motion and second was by Megan

with unanimous approval to pursue this great opportunity. Additionally Vernee also had applied for a Fed Grant for \$10,000 to be used at the discretion of the library. She also brought up the idea of having another "English Tea" fundraiser.

8. New Business-Jerry Eonta discussed this idea of getting access for CPL parking in conjunction with the 10 spots designed for Magistrate and Rollo's. Neither own the lot and we will pursue this with Crafton Borough Council.
9. Meeting adjourned at 8:27 with a motion by Vernee and second by Ashley.